

**USK TENNIS CLUB
COMMITTEE MEETING
SUNDAY 8th November 2009 AT THE KINGS HEAD USK, 7.00PM**

Present	John Barton Secretary	Alex Brown Chairman
	Mandy Davies Treasurer	Ros Hawke JDO
	Rhys Jones Coach	Kath Badran Fundraising
	Jennie Parsons Membership Secretary	Nigel Webb
	Pete Hawke	

Apologies Rhys Jones, Tudor Morgan

Minutes

- Minutes of last meeting on 13th September 2009 were accepted.

Matters Arising

- AB confirmed that everyone was now CRB checked.
- AB advised that Rhodri Phillips had submitted an acceptable tender for building works on the clubhouse. PH to check costings with him. **Action: PH**
- NW advised that an Athletic Club sub-committee would take on responsibility for next year's Duck Race.
- RJ confirmed that a junior ladder would be developed. Action RJ.
- Current state of multi-courts discussed. AB to obtain quote from council for cleaning. **Action: AB**
- Committee agreed to place a junior notice board at the clubhouse to highlight junior activities and achievements. **Action: AB**
- Website discussed. MD to contact Phil Terrett to confirm details of support package for next year before agreeing payment. **Action: MD**
- Committee discuss an application to 'Adopt an Area' to assist in keeping the clubhouse environs clean and tidy
- Committee agreed to defer taking up Sarah Bailey/Angela Morgan's offer to host an American tournament until the spring.

Treasurer's Report

MD presented an up to date budget and answered questions from committee members. Coaching activity is currently breaking even. The increasing cost of tournament trophies including those for juniors was noted. It was agreed that permanent runners up trophies would be purchased for the main club tournament and that individual trophies would then be dispensed with.

NW reported that Sportsmatch had undertaken a searching audit of the outcomes of last year's application. It was agreed that in future monies received had to clearly spent as agreed. NW advised that future membership fees would need to cover the club's running costs to avoid reliance on charitable funding. It was also noted that the sinking fund would need to increase to cover the cost of depreciation on the expanded facility.

Club Development Plan

AB presented the club's business development plan which had been submitted to the LTA in support of the grant/loan application. NW advised that if approved the club would be obliged to meet the goals outlined and would be answerable to Tennis Wales/LTA. The club will need to be run in a more professional manner and this would require a greater involvement from the wider membership. Agreed that AB and NW to make a presentation on the development plan at the upcoming Awards Evening. The committee gratefully acknowledged the work done by AB and NW in moving forward the club development plan and its funding. **Action AB, NW.**

NW advised committee that he had been elected as a director of Tennis Wales and that he would therefore need to relinquish some of his club responsibilities in due course. The Tennis Wales 4 year development plan was circulated for information. Agreed that the club's development plan should remain an agenda item and that the document should be posted on the website. **Action: JP**

NW advised that the Athletic Club had been asked to re-apply for 106 monies by Monmouthshire County Council. £160,000 now available as 50% of the Barrett's homes had been sold. A decision would be made on applications in January 2010.

The club is currently seeking a £45,000 loan from the LTA at 0% interest to be repaid over 10 years. An annual repayment of £4,500 needs to be found. Agreed to continue to push the Utilities Warehouse scheme but other ideas would be required. KB agreed to look at the marketing of a member's sponsorship scheme. **Action: KB**

Coaching and Junior Development Update

RH advised that there were currently 85 juniors and 35 adults currently receiving regular coaching. RJ has indicated that he is unwilling to commit to additional week-end coaching. He has nevertheless been advised that his responsibilities as head coach include adequate support and supervision of the coaching assistants currently providing week-end coaching.

The committee felt that there was an unmet need for both adult and junior coaching at weekends which might increase with the additional courts. Agreed to survey membership on this matter. JB to ask RJ for copy of the survey he circulated on joining the club. The committee will consider the appointment of an additional part-time coach if the survey results indicate a need. **Action: JB**

Fundraising and Sponsorship

KB advised the committee that the club had been unsuccessful this year in attracting grants from a variety of community schemes but was hopeful that this would prove more successful in future.

The autumn quiz night had raised £350 excluding bar takings. Thanks expressed to PH. Plans for the Awards Evening were well advanced and final details were agreed. The committee agreed that Craig Jones be presented with a sports goods voucher in recognition of his running of the club tournament. **Action: KB.**

Membership Report

The latest BTM figures showing a reduction in the proportion of BT Members within the club compared to other clubs in Wales was discussed. AB and JP to circulate a letter encouraging non-BT Members to sign up. **Action: AB, JP**

Facilities & Maintenance

The exterior of the clubhouse has been cleaned and repainted. Mud and bike marks have already re-appeared. Additional signs and CCTV cameras will be installed as further deterrents. A men's working party has painted the men's and disabled toilets inside. AB advised that the heating was now functional and could be switched on as required from the plant room. It was noted that a large quantity of rubbish remains in the showers within the building. This will be discussed with the Junior Football section at the next AC meeting. Agreed that a copy of the padlock key for the main gate to AC should be obtained and kept in Tennis Club key locker. **Action re Security: NW.**

Competitions

The committee noted that the Cwmban Indoor League 2009-10 had commenced with one or two teething problems. The committees aim to enter teams into the Aegon South Wales league next summer was re-iterated.

Future Events

KB advised that a race night would be arranged in the spring. This could be a joint event with the junior football section.

Date of Next Meeting

Date of next meeting set for 7.00PM on January 17th 2010 at King's Head.