

**USK TENNIS CLUB  
COMMITTEE MEETING  
SUNDAY 21st February 2010 AT THE KINGS HEAD USK, 7.00PM**

<b>Present</b>	John Barton Secretary	Tudor Morgan
	Mandy Davies Treasurer	Ros Hawke JDO
	Rhys Jones Coach	Pete Hawke
	Jennie Parsons Membership Secretary	Nigel Webb

**Apologies** Alex Brown, Kath Badran

### **Minutes**

- Minutes of last meeting on 17th January 2010 were accepted.
- The new committee re-elected at the AGM and subsequently was welcomed.

### **Action Points from Last Meeting**

- Noted that the courts were very much improved and safer following cleaning.
- JB not yet contacted Angela Morgan/Sarah Bailey with regards to hosting an American Tournament. When agreed to be placed on Calendar. **Action JB.**
- The relatively low attendance at AGM was discussed. Agreed that JB would circulate the presentation on the club's development to members. **Action JB**

### **Reports Received**

#### **Club Finances**

MD tabled the budget for 2010 and current income and expenditure figures. Noted that the aim was meet expenditure from membership subscriptions however agreed that some training costs would be dependent on the club receiving funding from Community Chest/Sports Match schemes. NW explained that the intention was for RJ to be self-employed as club coach from April. The coaches retainer and potential target-driven bonuses were still to be negotiated but the aim was for coaching to be 'cost neutral'.

#### **Club Development Plan**

NW updated committee with regard to funding the club's development plan. A sum of £102,000 had been promised by the council from the '106' funding. Decision due to be ratified next week with funds available from April 1<sup>st</sup>. An additional £10,000 would be available if the club decides to erect a 'dome' facility with the next 3 years. Additional funding from the LTA (grant) still being finalised for additional costs of the project.

Final Tenders to undertake the work were due in by 27<sup>th</sup> February with the aim of proceeding as soon as possible. It was hoped that work would be completed on or before the middle of June.

NW reported that AB had delivered an excellent presentation on the club development project at the TW AGM when receiving the 'Club Mark' plaque. It was agreed that for future meetings the 'Club Mark' file would be a standing agenda item. The committee expressed their thanks to NW and AB for all their hard work on the 'Club Mark' and club development projects.

### **Coaching Update (including Junior Section)**

RJ tabled his business plan for a Junior Academy at Usk Tennis club. Committee members were asked to share comments and queries regarding the document by email.

The committee was informed that juniors (16+) participating in adult tennis competitions must first play in junior team tennis in line with Tennis Wales objectives to promote more competitive tennis at all ages.

### **Fundraising & Sponsorship**

The committee received an email from KB with an update on grants currently being sought from 'Tidy Wales Plan', Community facilities grant, The Big Lottery and others. Committee members wished to record their thanks to KB for her continued hard work with fundraising initiatives.

### **Membership**

JP advised that this year's membership letter should be available in good time for the start of the season. JB informed the committee that the clubs membership submission to Tennis Wales had this year been completed on line. Details of the club's activities and facilities could now be accessed on line via the British Tennis Membership website. Additional written information and photographs can be posted on this 'Places to Play' area and this needs to be completed. **Action: JB, JP.**

NW explained that in future these fees would be based on facilities (number of courts) rather than membership.

### **Facilities /Maintenance**

Noted that no invoice had yet been received for the court cleaning.

AB had agreed to re-hang the gate into courts 2/3 so that it opened inwards to avoid mud being walked onto the courts. **Action: AB**

RH and KB had cleaned the inside of the clubhouse and would produce a ladies rota to maintain this condition. **Action: KB, RH**

Furniture belonging to previous cricket coach still stored in clubhouse. JB to ask Kay Peacock to remove. **Action: JB**

Mike Keir to be contacted about placing bins close to cricket pavilion and Peter Perrett to be asked for a key to the padlock for the main gate to the Athletic club grounds. **Action: JB**

PH asked the committee to store old tennis balls in the Tennis Store room for use by the junior cricket section. He would provide a bin for the balls to be left in. **Action: PH**

### **Future Events schedule**

PH agreed to contact Phil Terret about hosting a Spring Quiz either at the Tennis Pavilion (if available) or at the Centenary Hall. RH/KB to advise on venue. **Action PH, KB, RH.**  
RJ informed committee that the Junior Section social committee had organised a beetle drive on 27/2/10, an Easter Fun day on 29/03/10 and a Fancy Dress picnic on 08/05/10. Angela Morgan and Caroline Hughes would be circulating details to the junior membership.

A combined junior/adult tennis competition was arranged at Spytty for 21/03/10 and another Junior Open Day was planned for June 27<sup>th</sup>. Finally an inter-club mini-red/orange was scheduled for August 8<sup>th</sup>.

### **Communication/Newsletter**

TM agreed to produce a brief email newsletter updating the membership of events and developments. Aim to circulate during first week in March. **Action: TM**

### **Men's Selection Panel**

Committee members accepted the new volunteers onto the Men's selection panel and wished to thank Rhodri Phillips who is standing down for all his hard work over the last few years. Also endorsed plans to in future revise the membership of this sub-committee at the end of September each year and this fitted best into the annual schedule for competitive tennis. The importance of attendance at the League's fixture meeting (09/03) and AGM (30/03) by representatives of both Men's and Ladies selection panels was agreed.

### **AOB**

RH informed committee that 12 ladies would be going on tour to Devon from 9-11<sup>th</sup> July. PH informed committee that 10 men were definitely committed to the Men's tour to Lagos from 19<sup>th</sup>-23<sup>rd</sup> May with an additional 3 possibles.

TM agreed to formally take over as club Child Protection Officer from PH.

Agreed that Junior committee should take forward plans for a junior membership pack in line with the outline agreed following the committee's recent email discussions.

### **Date of Next Meeting**

Date of first meeting for new committee set for 7.00PM on April 11th 2010 at King's Head.