

**USK TENNIS CLUB
COMMITTEE MEETING
SUNDAY 11th April 2010 AT THE KINGS HEAD USK, 7.00PM**

Present	John Barton Secretary	Tudor Morgan
	Mandy Davies Treasurer	Ros Hawke JDO
	Rhys Jones Coach	Pete Hawke
	Jennie Parsons Membership Secretary	Kath Badran
	Alex Brown Chairman	

Apologies Nigel Webb

Minutes

- Minutes of last meeting on 21st February 2010 were accepted.

Action Points from Last Meeting

- American Tournament discussed. JB agreed to co-ordinate with Wimbledon Ticket Draw. **Action JB.**
- Increased Court usage from league tennis was discussed. RH to produce a calendar of matches to be placed in clubhouse. Action: RH
- Noted that a Ladies Rota had been established for internal cleaning of the clubhouse.
- JB Agreed to requisition rubbish bin and keys to main gate. **Action: JB**
- Concern was expressed over litter and use of bad language associated with youths playing 'unofficial games of football adjacent to the tennis courts. Agreed that problem should be brought to next executive meeting of the Athletic Club. **Action: JB, PH**
- PH requested that old tennis balls be left in the bin provided for use by the junior cricket section. **Action: All**
- Spring Quiz Night to be held on 16th April. JB to circulate reminder to membership. **Action: JB**
- Noted that the first couple of editions of the e newsletter produced by TM had been well received.

Reports Received

Club Finances

MD tabled current income and expenditure figures. Noted that the current deficit was to be expected as Wimbledon tickets had been paid for and membership fees were not yet coming in.

Coaching Update (including Junior Section)

RJ reported that the Easter Fun Day had been successful despite poor weather. 50 children had attended activities held at the rugby club and at least 10 new children had been enrolled onto the coaching programme. RJ had also made a number of new contacts at local nursery and primary schools and would be establishing an After School Club at Goytre primary school.

Six junior teams had been entered in the Aegon Junior Competitions in various age groups, this was essential for the club to meet its targets with regards to Regularly Competing Juniors (RCJ's).

Noted that Tom Gow-Smith and Ben Morjaria had completed their Level 1 coaching certificates and that Ben and Gary Hawke had completed training as First Aiders. All certificates to be forwarded to AB for inclusion in the Club Mark file. **Action: RJ, RH.** The committee discussed a comprehensive junior membership pack. Agreed that these ideas would be forwarded to AB for costing. AB agreed to discuss the inclusion of LTA pens in the pack with Tennis Wales. **Action: RJ, AB**

Fundraising & Sponsorship

KB reported that existing sponsors (Usk Vets, Glan-yr-Afon Hotel, Caroline Hughes Physiotherapy and RPS) had agreed to continue their sponsorship at £1500 pa. The intention was that this income would be increased via the SportsMatch process. KB was also planning to contact potential new sponsors.

Agreed to discuss the Fundraising possibility of holding a Tennisathon after the new courts were completed at the next meeting. Plans for a Race Night were deferred until the Autumn. KB reported that she had developed a good relationship with the Rural Community Development Officer which was helpful in targeting applications for funding. An application for £4000 to assist with refurbishment of the clubhouse from the Communities Facilities & Activities Grant had been submitted and several other possibilities were being investigated. The committee expressed their thanks to KB for her continued hard work in fundraising and sponsorship matters.

Noted that RJ and NW needed to meet to discuss applications for the Community Chest and Sports Lot applications. **Action: RJ, NW.**

Membership

JP advised the committee that she had circulated 130 letters to existing members and that she was planning to put this year's club membership form (PDF file) on the website.

Action: JP.

Club Mark

AB advised the committee that the club's business case had been updated as part of the application for LTA funding. It was noted that apart from attendance at a Child Protection Workshop (RH to organise) the file was up to date. **Action: RH.**

Coaching Contract

RJ tabled latest draft of his proposed contract with the club. He explained that this was based on the British Tennis Coaches Association template and was linked to the club's business case. Bonus payments were linked to the number of RCJ's at the club as this

was Tennis Wales' priority. RJ requested that once the new courts were available one court would be available for coaching at all times. Complaints regarding the coaching programme would be dealt with, in the first instance by the coach who would inform the committee as and when necessary. It was recognised that grievance procedures needed to be agreed and documented. RJ reassured the committee that any reasonable request for a coaching programme by the club would be accommodated. The length of notice to terminate the contract was discussed and it was agreed that that a period of 6 weeks or to the end of current programmes (whichever was the shortest) was appropriate.

Facilities /Maintenance

External cleaning of the clubhouse was discussed. Agreed to discuss an arrangement with Junior Football section at Athletic Club executive committee meeting for each section to take responsibility for a six month period and to ensure that facility was 'handed over' in good order.

The committee agreed the need to purchase an additional windbreak for Court 1 to be erected at the Cricket field end. RJ to source and cost. **Action: RJ.**

Future Events

The committee noted the Club Open Day this year was to be held on June 27th (the middle weekend of the Wimbledon Championships).

Wimbledon Tickets

JB reported that the club had this year received an allocation of 24 pairs of tickets for the championships but none for either finals day.

Club Development Plan

This was briefly discussed in NW's absence. AB reported that both the LTA and '106' funding had been received in full. Nevertheless full refurbishment of the clubhouse needed to move ahead alongside longstanding plans to redevelop the cricket pavilion. Additional grants would therefore still be very useful and would also serve to reduce the size and/or duration of the loan. Members of the committee expressed some concern at any delay in refurbishing the clubhouse given the current arrangements require teams to entertain other clubs directly outside the toilets.

AB advised the committee that there was also likely to be an opportunity to purchase the 'Borstal' field next to the cricket pitch which would secure the future of junior football in Usk.

AB agreed to ask NW to update the committee on the development plans at the earliest opportunity. **Action: AB**

AOB

RJ advised that the club now had 'Facebook' and 'Twitter' sites which should further increase our profile and aid communication.

TM enquired whether the issue that had arisen with Tom Davies and junior match play results had been resolved and expressed a wish that everyone could move forward in an inclusive manner. Further discussion took place. The club's position was restated and the committee confirmed that the matter was closed.

Date of Next Meeting

Date of next meeting set for 7.00PM on June 6th 2010 at King's Head.